

## **MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS**

Date of Meeting: November 4, 2008  
Date of Transcription: November 5, 2008  
Transcribed by: Janet Wilson

### **A. CALL TO ORDER BY CHAIRMAN**

Chairman Potter called the meeting to order at 7:25 P.M.

Selectmen present: James L. Potter, Chairman  
Bruce D. Sauvageau, Clerk  
Brenda Eckstrom  
John P. Cronan  
M. Jane Donahue (absent)

Also present: John Sanguinet, Interim Town Administrator

### **B. CITIZENS PARTICIPATION**

Present before the board: Larry Gaines  
Mr. Gaines said the COA is offering rides to people who wish to attend the Town Meeting.

Present before the board: Carol Ingram  
Ms. Ingram said that she was interviewed for the Administrative Assistant position to the CEDA Director and is eager to start working.

### **C. ANNOUNCEMENTS**

Next meeting of the Board of Selectmen will be on November 18, 2008

### **D. CONSENT AGENDA**

Authorization to sign bills and documents, etc. (none)

Approval of contracts for CEDA for social services programs in the FY2008 Grant.

**MOTION:** Selectmen Sauvageau moved to approve the signing of the FY2008 Grants. Selectmen Eckstrom seconded.

**VOTE: 4-0-0 (Unanimous)**

Interview/Appointment of member to the Community & Economic Development Authority.

Present before the board: Jo Jeffries

Ms. Jefferies stated that she would like to serve as a member to CEDA. Ms. Jefferies stated that she is recently retired and would like to give back to the community.

**MOTION:** Selectmen Sauvageau moved the board to appoint Jo Jeffries as a member to the Community & Economic Development Authority to a term to expire June 30, 2011. Selectmen Eckstrom seconded.

**VOTE: 4-0-0 (Unanimous)**

Approval of Board of Selectmen meeting minutes of December 4, 2007, February 19, 2008, September 9, 2008, September 23, 2008, October 7, 2008 and October 21, 2008.

**MOTION:** Selectmen Sauvageau moved the board to approve the meeting minutes of September 9, 2008. Selectmen Cronan seconded.

**VOTE: 4-0-0 (Unanimous)**

**MOTION:** Selectmen Sauvageau moved the board to approve the meeting minutes of October 21, 2008. Selectmen Cronan seconded.

**VOTE: 4-0-0 (Unanimous)**

**MOTION:** Selectmen Sauvageau moved the board to approve meeting minutes of December 4, 2007. Selectmen Cronan seconded.

**VOTE: 4-0-0 (Unanimous)**

**MOTION:** Selectmen Sauvageau moved the board to approve the meeting minutes of February 19, 2008. Selectmen Eckstrom seconded for discussion. Selectmen Eckstrom approved the minutes with the following corrections correct the spelling of Cronan's name on page 2 and a correction on page 4 which the first sentence should read Selectmen Potter not Chairman Potter.

**VOTE: 4-0-0 (Unanimous)**

**MOTION:** Selectmen Sauvageau moved the board to approve the meeting minutes of September 23, 2008. Selectmen Eckstrom seconded.

**VOTE: 3-0-1 (Selectmen Sauvageau abstained)**

**MOTION:** Selectmen Sauvageau moved the board to approve the meeting minutes of October 7, 2008. Selectmen Cronan seconded.

**VOTE:3-0-1** (Selectmen Sauvageau abstained)

**E. LICENSES & PERMITS**

Wareham Village Associaton, c/o Phyllis Decas, 46 Oak Street, Wareham for:

Present before the board: Phyllis Decas & Chris Consoletti

Ms. Decas was before the board seeking approval from the board for use of Town roads. Ms. Decas stated the price of tickets for the Polar Swan Express are \$10.00 and can be purchased at Eastern Bank, Tihonet Village and the Company Store and they can also call 508-295-9514.

- (a) Use of Merchants Way Train Depot for the Polar Swan Express on Saturday, November 29, 2008 from 2:00 p.m. to 8:00 p.m.

**MOTION:** Selectmen Sauvageau moved the board to approve the application from the Wareham Village Association for the use of Merchants Way Train Depot for the Polar Swan Express on Saturday, November 29, 2008 from 2:00 p.m. to 8:00 p.m. Selectmen Eckstrom seconded.

**VOTE: 4-0-0 (Unanimous)**

- (b) Use of Town roads for their Annual Winter Swan parade. The parade will begin at Merchants Way to Main Street up Chapel Hill and end at the Wareham Town Hall parking lot on December 13, 2008 at 3:30 p.m. with a rain date of December 14, 2008.

**MOTION:** Selectmen Sauvageau moved the board to approve the application from the Wareham Village Association for the use of town roads for their Annual Winter Swan parade. The parade will begin at Merchants Way to Main Street up Chapel Hill and end at the Wareham Town Hall parking lot on December 13, 2008 at 3:30 p.m. with the rain date of December 14, 2008. Selectmen Cronan seconded.

**VOTE: 4-0-0 (Unanimous)**

Selectmen Sauvageau requested that a letter be sent to support the parade and request the number of officers be reduced from seven (7) to four (4)

**F. TOWN BUSINESS**

Any other town business.

Selectmen Potter stated that the board received a letter that Marilyn Whalley will be resigning as the CEDA Director and will be looking to fill this position.

Selectmen Sauvageau would like to have Mr. Sanguinet fill the position of the Administrative Assistant to the Board of Selectmen

## **TOWN ADMINISTRATORS**

### **SELECTMEN BUSINESS**

1. **ABCC Hearings.** The ABCC will conduct a hearing December 16, 2008 for a violation by Hong Kong Island Restaurant. I have received no notice from the ABCC regarding the appeals to suspensions the Board imposed in July on the Narrows and Charlie's Place. Our hearing before the ABCC regarding the revocation of the Harbor Watch Inn License is November 19, 2008.
2. **Tremont Nail Metal Building.** I have agreed to final terms of an agreement with Atlantic Boats, Inc. They will officially move into the site December 1, 2008.
3. **FY09 Tax Recap Process.** The Town has received preliminary certification of the assessments from the Department of Revenue. A public review of the assessments must take place before final certification occurs. It is my hope that we can hold the Tax Classification Hearing on November 25, 2008.
4. **Division of Marine Fisheries.** The Town has been notified that the Division has opened seven areas for shell fishing. Residents should contact the Harbormaster's office at (508) 291-3100 x 3186 for a complete list.
5. **Sewer Abatement Letter:** Several residents have requested a letter from the Town allowing them to apply for a Sewer Abatement with the Commonwealth. Many residents were confused since it was not fully explained. Residents may, if they qualify, be eligible for an abatement on their State Income Tax of up to \$6,000 per year. This letter is only one tool in applying. Residents should contact their accountant or the Commonwealth of Mass Department of Revenue. Do not just send the letter to the Commonwealth, as they will not know what it is for, residents must submit the letter with their income tax and must complete DOR Schedule SC.
6. **Gas Line Replacement:** Keyspan has begun replacing an outdated gas line on 3<sup>rd</sup> Street in the Onset section of Wareham. Work will be on going for several weeks.
7. **Senior Work-off Program:** Once again, I wish to report that the program was a huge success. Seniors who had not reached the 100 hours over the summer months have been completing various tasks around Town Hall to complete their time. I would like to thank Janet Wilson in the Selectmen's office for coordinating this program. I do believe that without her assistance the program may not have been a success. Several individuals who are ready, willing, and able to work next year have already approached me.

8. **COA Director:** The Council on Aging has conducted preliminary interviews with the candidates for the COA Director position and it is my hope to get a list from them and interview the top candidates. I hope to make an appointment before December 1, 2008.

9. **CEDA Issues:** I have three issues involving CEDA that I would like to bring to the Board's attention. They are:

- 1) I would request that the Board vote to approve authorizing the Chairman to sign the Authorization for Draw Down. The document allows the Town Administrator, CEDA Director, Grants Manager and Chairman of the Board of Selectmen to authorize a draw down of the FY08 Grant.

**Recommended action:** Motion for the Board to authorize the Chairman to sign and as needed draw down funds from the FY08 CEDA Grant.

**MOTION:** Selectmen Eckstrom moved the board to authorize the Chairman to sign as needed draw down funds from the FY08 CEDA Grant. Selectmen Cronan seconded.

**VOTE: 4-0-0 (Unanimous)**

- 2) I would request that the Board vote the Affordable Housing Restriction for property at 361 Main Street, and authorize the Chairman to sign.

**Recommended action:** Motion for the Wareham Board of Selectmen to approve the Affordable Housing Restriction for property located at 361 Main Street and to authorize the Chairman to sign said agreement.

**MOTION:** Selectmen Cronan moved the board to authorize the board to approve the Affordable Housing Restriction for property located at 361 Main Street and to authorize the Chairman to sign said agreement.

**VOTE: 3-1-0 (Selectmen Eckstrom opposed)**

- 3) I would ask that the Board approve the appointment of Carol Ingram as Administrative Assistant to the CEDA Director.

**Recommended action.** Motion for the Board to approve the appointment of Ms. Carol Ingram to the position of Administrative Assistant in the CEDA office.

Selectmen Potter suggested the appointment of the position be tabled at this time.

### **Wareham Vision Plan**

Selectmen Potter suggested that the board go thru the Policy book. Selectmen

Sauvageau stated that the board should pick one or two policies each meeting to go thru.

The board will be having recognition night for boards and committees on December 11<sup>th</sup> at the Town Hall Auditorium.

The board will be appointing in January the Charter Review Committee

**G. SEWER BUSINESS**

Any other sewer business

**H. LIAISON REPORTS**

Selectmen Eckstrom met with the Wareham Land Trust at Swifts Beach and spoke with Nancy Miller who is on track with the Conservation restriction.

**I. ADJOURNMENT**

**MOTION:** Selectmen Eckstrom moved the board adjourn. Selectmen Cronan seconded.

**VOTE: 4-0-0 (Unanimous)**

**J. SIGNING OF DUCUMENTS APPROVED BY THE BOARD**

Respectfully submitted,

***Janet Wilson***

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/  
Sewer Commissioners on: \_\_\_\_\_

Attest: \_\_\_\_\_

***Bruce D. Sauvageau***, Clerk.

Date Signed: \_\_\_\_\_

Date sent to the Town Clerk; \_\_\_\_\_